



ST. MARY'S COLLEGE

200 East Mission Street
Saint Marys, Kansas 66536
(785) 437-2471

*Rev. Fr. Patrick Rutledge, President
Dr. Joseph Strong, Academic Dean*

APPLICATION FOR ADMISSION

Applications must be completed online. For students without online access, complete and mail along with the required forms to the College Admissions Office at the address listed on the last page. Application deadline March 15 of the year submitting for enrollment.

Applicant Information

Last Name _____ First Name _____ Middle _____

Sex _____ Date of Birth (mm/dd/yyyy) _____ SSN _____

Address _____

City _____ State _____ Zip Code _____ Country _____

Phone: (cell) (____) _____ (home) (____) _____ E-mail _____

Citizenship _____ Religion _____ Marital Status _____

Academic History

High School Name/Location	Diploma (Y/N)	Dates of Attendance
_____	_____	_____
_____	_____	_____

Test Scores: SAT _____/_____/_____ ACT _____ CLT _____

Have you ever served in the military? _____

Branch/dates of service _____

Essays

All essays must be handwritten and submitted with the application.

- Poetic analysis – see additional information sheet for details.
- Topical consideration “Beauty” essay – see additional information sheet for details.

Student Signature _____ Parent Signature _____

Documents Checklist:

You may upload the following documents or send them directly to St. Mary's College. Please contact the College Registrar to arrange an on-campus visit.

1. High School Transcript(s) must be sent directly to the office.
2. SAT/ACT/CLT scores
3. (2) Letters of Recommendation (one of Personal Integrity and one of Academic) – Letters should be sent directly to the school office.
4. Medical Form attached to be filled out, signed by a physician and returned to the office.
5. Current Photo – attach to application
6. Essays – need to be handwritten and submitted to the school office.
7. On-campus visit.
8. Rules and Decorum form to be signed and returned to the office.
9. Student Information Access Form – to be signed by student and returned to the school office.

Description of the documents required.

- 1) **Transcripts:** St. Mary's College cannot admit students without transcripts. High School graduates should request that their High School mail an official transcript directly to the College. Students entering based on a GED should have the diploma-issuing school mail a transcript or records. Final transcripts should be sent in as soon as they are available.
- 2) **ACT/SAT/CLT Scores:** Applicants must submit results from Scholastic Aptitude Tests (SAT), or the American College Testing (ACT) Program or Classical Learning Test (CLT).
- 3) **Transfer Materials:** Transfer students must submit an official transcript from each college or university attended since high school graduation. Students with fewer than 12 semester hours of earned credit must also submit a high school transcript and ACT or SAT scores.
- 4) **Recommendations:** The College requires two letters of recommendation: the first, a personal integrity reference written by a priest with sufficient personal knowledge of the applicant; the second, an academic reference written by a former teacher or administrator (not a guardian or relative).
- 5) **Medical Forms:** Applicants must provide information about medical history, to include results of a physical examination, indication of any known allergies, and a record of immunizations.
- 6) **Rules and Decorum:** Applicants and parents of minor applicants must sign the Rules and Decorum form, indicating their agreement to abide by the expectations for behavior determined by the College.
- 7) **Financial Obligation:** This will be processed through the online financial system.
- 8) **Current photograph**
- 9) **Official On-campus Visit and Interview should be scheduled by March 1st.**

Application Fee and Deadline

The completed application form and non-refundable \$75 application fee **must be submitted online on or received by mail no later than March 15, 2023**. Late applications (those received after March 15) will be considered only on a space-available basis. All late applications **regardless of consideration** will require payment of an additional non-refundable \$25 late fee.

Tuition, Room & Board, Fees

Tuition for the 2024-2025 academic year is \$8,000 per year. Room and board costs for the 2024-2025 academic year is \$6,000 per year. A student must also pay the additional fees listed below, as applicable:

- Room deposit fee (\$150)
- Copy and records fee (\$125) yearly
- Retreat fee \$125.00 for day students only.

This is in addition to the non-refundable \$75 application fee.

Payment Plans and Financial Aid

The College does not participate in Federal or State education funding programs, and our students do not qualify for Federal Financial Aid. Students intending to pay via installment (before or after graduation) will meet with the Accounting Department to discuss the terms of their Financial Obligation agreement. Students may partially offset tuition by working at the Academy or College.

On-Campus Visit and Interview

To ensure both the success of prospective students and the cohesion of the College community, applicants must visit the College for an on-campus interview before the application deadline. Previous SSPX school sponsored visits will be considered, though in these cases, the College may require an additional phone interview. Please contact the College to confirm an itinerary. Students who visit the College before March 15 receive priority consideration.

Application Essay #1

Must be handwritten and uploaded to the online application before submission.

Application Deadline is March 15 of the applying year.

Read the poem carefully. Then, in a well-written essay propose and defend an interpretation of an idea or universal truth conveyed by the poem.

A well-written essay includes the following:

1. An arguable assertion or statement about an implicit truth or idea suggested by the sounds and meanings of the words on the page. DO NOT merely summarize, paraphrase, or rewrite the entire poem “in your own words.”
2. Carefully selected evidence from the poem—words and phrases, literary devices (simile, metaphor, alliteration, rhyme, meter, etc.) to support your interpretation. Your evidence will be comprised of direct quotations, when the precise and exact words make your point more convincing, and short paraphrases of lines that are relevant to your interpretation.
3. Thorough explanations of how the evidence supports your interpretation. Each quote or paraphrase should be incorporated into your own sentence explaining its relevance to your argument.
4. A conclusion that makes a logical connection between your proven interpretation and a related idea also evident in the poem and supporting evidence from it for the connection you are making. Be sure that your conclusion IS NOT a summary or reiteration of the evidence already presented in the body of the essay.

Reread and revise your essay looking first for weaknesses in logic, in your evidence, and in your expression or word choices. Do your ideas flow logically and smoothly, from one point to the next?

Reread it again to look for errors in spelling, grammar, and punctuation.

Shakespeare's Sonnet 18: "Shall I compare thee to a summer's day?"

Shall I compare thee to a summer's day?

Thou art more lovely and more temperate:

Rough winds do shake the darling buds of May,

And summer's lease hath all too short a date;

Sometime too hot the eye of heaven shines,

And often is his gold complexion dimm'd;

And every fair from fair sometime declines,

By chance or nature's changing course untrimm'd;

But thy eternal summer shall not fade,

Nor lose possession of that fair thou ow'st;

Nor shall death brag thou wander'st in his shade,

When in eternal lines to time thou grow'st:

So long as men can breathe or eyes can see,

So long lives this, and this gives life to thee.

**Application Essay #2 –
Topical Consideration**

**Must be handwritten and uploaded to the online application before submission.
Application Deadline is March 15 of the applying year.**

First, consider the following series of questions:

An old adage claims that “Beauty is in the eye of the beholder.” What is beauty? Does it emerge primarily (even solely) from the subjective perceptions of the individual, or does it originate outside the beholder? On the other hand, what makes something ugly? Why might different people disagree on the beauty of an object?

Now develop a formal, multi-paragraph essay following these guidelines:

1. Describe something beautiful which you have encountered in your life experience and studies –a work of art, a piece of music, a landscape, a literary text, an event or person in history, a liturgical ceremony, even an idea or system of thought. Explain precisely what makes this object remarkable and beautiful.
2. As a counterpoint, discuss something ugly which you have encountered, and explain what makes this object ugly.
3. Based on your examples and analysis, propose a definition of beauty and explain why different people often find different things beautiful.

Reread and revise your essay looking first for weaknesses in logic, in your evidence, and in your expression or word choices. Do your ideas flow logically and smoothly, from one point to the next? Do you discuss specific examples and details? Do you follow all the guidelines?

Reread it again to look for errors in spelling, grammar, and punctuation.

For document submissions – mail to the following address:

**Office of Admissions, Registrar
St. Mary’s College
PO Box 159
Saint Marys, Kansas 66536**



ST. MARY'S COLLEGE

200 East Mission Street
Saint Marys, Kansas 66536
(785) 437-2471

Rev. Fr. Patrick Rutledge, President
Dr. Joseph Strong, Academic Dean

RULES AND DECORUM

Upon entering St. Mary's College, students must have a clear understanding of how our college differs from most secular institutions. Students come from varied backgrounds, and a common rule helps to promote cohesion. Beyond this, the controlled and closely quartered boarding school environment demands a universally applicable set of clearly understood guidelines for issues of physical and moral safety. Most of our students live on campus, and many policies apply especially to them; day students must use common sense in distinguishing between policies that apply to them and those that apply to boarders. As a traditional Catholic College, St. Mary's requires a standard of conduct based on the perennial teachings of the Church, which sets forth guidelines not to suppress individual freedom, but to encourage human activity toward the noble and transcendent. St. Mary's College students as a rule lead lives based on the guidelines listed below. In the exceptional instance, however, failure to follow these guidelines for behavior will result in disciplinary action or, in serious cases, expulsion.

General

- *The College assumes a level of maturity, civility, and nobility appropriate to traditional Catholic adults.*
- *The college provides unparalleled access to the Catholic Sacraments, and a dedicated Chaplain. Students should take full advantage of these exceptional conditions, and are encouraged to attend daily Mass and Rosary, and make regular confession.*
- *Alcohol, illegal drugs, firearms, and indecent music are forbidden on campus; tobacco use is restricted.*
- *No pets of any kind are allowed in the dormitories.*
- *Students must live on campus unless living locally with parents or close relatives approved by the Rector.*
- *College students will not enter Academy buildings without permission or sufficient cause.*
- *The College dormitory is a private dwelling. Non-residents including visitors and fellow students require permission to occupy dorm spaces.*
- *Students will respect the property and privacy of others and will obtain permission before using personal property or entering another's room.*
- *Men's and women's quarters always remain off limits to members of the opposite sex. College men are allowed in the area near the women's dorm only at mealtimes.*
- *Students must have approval to attend off-campus gatherings.*
- *Students will complete dorm jobs as assigned and scheduled.*
- *Students must have written approval of the Rector to hold off-campus jobs. Work hours will be limited.*
- *Students are permitted to have personal vehicles on campus; use may be restricted.*
- *Students are expected to abide by the rules concerning personal electronics, computer and internet usage, and social media outlined in the Catalog.*
- *Guidelines for attire apply to all college students during school hours.*

Hours

College personnel must know the location of students at all times. Students will make their intended whereabouts known verbally with a proper authority, or in writing on the sign-out sheet. Curfew is 10:00pm on school nights, 11:00pm Friday and Saturday, and before scheduled days when classes will not meet. Grand silence is observed in the dormitories after 11:00pm before school days, and midnight non-school days. Excessive noise, telephone use, and conversation are forbidden after grand silence. College buildings remain locked after curfew.

Modesty

Modesty rests on Charity: for love of God and neighbor, Catholics are bound to think, speak, and act in a way that preserves individual virtue and promotes it in others. Modesty in dress is an individual act of will, a deflection of unwanted attention rather than an active attempt to attract others, whose motives and thoughts, if directly inspired by immodesty, become a grave matter of complicit responsibility. As with any Catholic guidelines, the strictures harmonize with nature and common sense. However, as Pope Pius XII wrote, "There always exists an absolute norm to be preserved, no matter how broad and changeable the relative morals of styles may be." With this in mind, men and women of the College will adhere to the following principles and guidelines:

- *Clothing should conceal rather than reveal the figure*
- *Dresses and skirts should extend well below the knee*
- *Clothing should provide sufficient coverage for the chest and arms*
- *Transparent or flesh-toned clothing is forbidden*

Attire for Men

Men will maintain proper personal hygiene and observe military standards for hair. Men will remain clean-shaven. During class hours and at liturgical functions, men of the College will observe professional standards for dress: dress shirt, tie, and jacket or sweater (which may be omitted in warmer conditions). Athletic wear, sneakers and open-toed shoes are not permitted in class. During non-class hours, men will wear neat, activity-appropriate clothing.

Attire for Women

Women will maintain proper personal hygiene and will exercise Catholic discretion in cosmetics use and hair styling. During class hours and at liturgical functions, women of the College will wear conservative skirts or dresses which easily cover the knee while seated; all clothing must adhere to accepted standards both of Catholic modesty and professionalism. Sneakers, casual sandals (such as flip-flops), and slippers or house shoes are not permitted in class. During non-class hours, women will adhere to standards of Catholic modesty.

Attendance and Punctuality

Students are expected to attend all classes, and to be on time for each class and activity. Instructors will determine individual policies for tardiness. The student is responsible for making up all class work missed due to absence. Repeated absences or tardiness may constitute grounds for loss of credits or dismissal.

Personal Electronics

The College encourages students to develop mature and civil relationships based in reality. Though an increasingly necessary convenience, the use of cell phones and personal electronics in the presence of others is an essentially anti-social behavior. As such, students should restrict their use of personal electronics in the College building.

Video Gaming

Habitual, and certainly excessive video game playing is an activity irreconcilable with the maturity and discipline required to succeed in any serious vocation. Essentially mindless and highly habit-forming, gaming invariably consumes time serious students can ill-afford to lose. Consistent gaming is incompatible with academic success. The College emphatically discourages frequent gaming, either online or with personal consoles. Equipment is subject to confiscation at the earliest indication of problematic usage.

Internet and Computer Usage

The College provides a computer lab with internet-enabled computers for student use during posted hours. The internet provides a powerful and valuable tool for students, but also poses potentially severe moral risks. Students should use the internet for research, study, and e-mail only. The College strongly discourages the creation, hosting, or maintenance of personal websites, and participation in social media; such activity is forbidden on campus.

Romantic Relationships

The College encourages students to develop mature and responsible relationships with the opposite sex. Whether from more sheltered or more worldly environments, students need to hone interpersonal skills based on charity and thoughtful mastery over potentially very strong emotions and attractions. Without this mastery, passions can easily distract or control even the best-intentioned individual. As College students, the course of study—spiritual, intellectual, and physical formation—must remain the primary focus of every student. Necessity, for example working part-time to pay tuition, can create understandable external pressures, but few things can distract students more than an infatuation or serious romantic relationship which can negatively affect student performance, College cohesion, and morale.

- ***Though the College cannot forbid students from maintaining preexisting relationships, students must be forthcoming about these relationships, and make every effort to limit their development. Students are highly discouraged from establishing romantic relationships while in school, particularly with other College students. Revelation of these relationships, or cases in which existing relationships begin to have negative effects on performance or cohesion, may result in disciplinary action or expulsion.***

Attraction to the opposite sex is perfectly natural, and in its proper context, something the Church not only encourages but celebrates. During the College years, however, students should learn to appreciate and cherish fellow classmates of the opposite sex, while simultaneously gaining the self-control to resist natural urges illicit for serious practical reasons, and the self-mastery required of every Christian soul.

By signing below, I agree to abide by these rules.

Student signature/Date

I have read the St. Mary's College rules, and will help my son or daughter to comply with them.

Parent or guardian signature (for students under 21)/Date



ST. MARY'S COLLEGE
200 East Mission Street
Saint Marys, Kansas 66536
(785) 437-2471

Rev. Fr. Patrick Rutledge, Rector
Dr. Joseph Strong, Academic Dean

MEDICAL FORM

Student's Last Name First Name Middle

Gender _____ Date of Birth (mm/dd/yyyy) _____ SSN _____

Address _____

City _____ State _____ Zip Code _____ Country _____

Phone: (____) _____ (____) _____ E-mail _____

Parent/Legal guardian _____

Address (if different than above) _____

City _____ State _____ Zip Code _____ Country _____

Phone: (home) (____) _____ (cell) (____) _____ (work) (____) _____

Health History

<i>Does this student:</i>	No	Yes	(if yes, please explain)
1) See a physician regularly for illness or health problems?	_____	_____	_____
2) Have a history of hospitalization?	_____	_____	_____
3) Have a history of childhood diseases?	_____	_____	_____
4) Take medication on a regular basis?	_____	_____	_____
5) Have vision, speech, or hearing problems?	_____	_____	_____
6) Have a history of mental illness?	_____	_____	_____
7) Have a history of emotional problems?	_____	_____	_____
8) Require any special assistance in school?	_____	_____	_____
9) Suffer from any chronic illness or condition?	_____	_____	_____
10) Have any allergies, including those to certain foods?	_____	_____	_____
11) Have an immunization record? No_____ Yes: DTP and/or TD (o 1 2 3 4 5); Oral Polio (o 1 2 3 4 5) MMR (o 1); Other/additional explanation _____			
12) Please provide any additional health information or explanation:	_____		

Physical Examination Form

Name _____ DOB _____

Height _____ Weight _____ Pulse _____ BP _____/_____/_____ Vision: R 20/____ L 20/____ Corrected (Y/N)

	<i>Normal</i>	<i>Abnormal Findings</i>
MEDICAL		
<i>Appearance</i>		
<i>EENT</i>		
<i>Hearing</i>		
<i>Lymph nodes</i>		
<i>Heart</i>		
<i>Murmurs</i>		
<i>Pulses</i>		
<i>Lungs</i>		
<i>Abdomen</i>		
<i>GU (males only)</i>		
<i>Skin</i>		
MUSCULOSKELETAL		
<i>Neck</i>		
<i>Back</i>		
<i>Shoulder / arm</i>		
<i>Elbow / forearm</i>		
<i>Wrist/ hand /fingers</i>		
<i>Hip / thigh</i>		
<i>Knee</i>		
<i>Leg / ankle</i>		
<i>Foot / toes</i>		

Notes: _____

Name of Physician (print/type) _____ Date _____

Address _____ Phone _____

Signature of Physician _____, MD / DO